

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS

February 24, 2015

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend at 5:03 p.m. in the Board of Education Conference Room.

Members Present: Gregg Townsend, Angela Green, Dale Phillips, Christine Allen

Members Absent: Stephen Swain

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended. There was no response.

14-15 203            Moved by Green, seconded by Phillips, to approve January 20, 2015 minutes.  
Approve  
January            Yes: Green, Phillips, Allen, Townsend  
20, 2015            Absent: Swain  
Minutes            No: None  
                         The motion carried.

14-15 204            Moved by Phillips, seconded by Green, to approve Treasurer's Report, Extracurricular Report, and Internal Claims Auditor Report.  
Approve  
Treasurer's        Yes: Green, Phillips, Allen, Townsend  
Report,             Absent: Swain  
Extracurricular    No: None  
Report and         The motion carried.  
Internal Claims  
Auditor Report

14-15 205            Moved by Green, seconded by Allen, to approve CPSE & CSE Recommendation numbers: 2026, 2020, 1043.  
Approve  
CPSE &            Yes: Green, Phillips, Allen, Townsend  
CSE                 Absent: Swain  
Recommendations No: None  
                         The motion carried.

14-15 206            Moved by Allen, seconded by Phillips, to accept a \$500.00 donation from Sulpher Springs United Methodist Church for the Backpack Program.  
Accept a  
\$500.00  
Donation            Yes: Green, Phillips, Allen, Townsend  
from Sulpher       Absent: Swain  
Springs             No: None  
United              The motion carried.  
Methodist  
Church for  
the Backpack  
Program

14-15 207            Moved by Phillips, seconded by Allen, to approve discarding the following:  
Approve  
Discarding         One Epson 2400 Photo Scanner – Serial Number: ESUW107870.  
the  
Following           One Mitsubishi XD211U Projector – Serial Number: W010673, Asset Tag: 01847,  
                         Asset Control Tag: A00081766.  
  
                         One Interactive White Board – Promethean PRM-AB2-02, Serial Number: 0831290360,  
                         Asset Control Tag: A00081831, Inventory Tag: 01906.  
  
                         Yes: Green, Phillips, Allen, Townsend  
                         Absent: Swain  
                         No: None  
                         The motion carried.

14-15 208            Moved by Allen, seconded by Green, to accept resignation from Jessica L. Lyman, Spanish Teacher, effective March 27, 2015.  
Accept  
Resignation        Yes: Green, Phillips, Allen, Townsend  
from                 Absent: Swain  
Jessica Lyman,      No: None  
Spanish             The motion carried.  
Teacher,  
Effective  
March 27, 2015

Mr. Hall indicated to the Board of Education the posting for the vacancy will read as a probationary term appointment to expire June 30, 2015.

- 14-15 209 Moved by Green, seconded by Phillips, to approve Kelly Sova as a volunteer for the Girls' Softball Program pending verification of coaching certification requirements.  
 Approve Kelly Sova as a Volunteer for the Girls' Softball Program Pending Verification of Coaching Certification Requirements  
 Yes: Green, Phillips, Allen, Townsend  
 Absent: Swain  
 No: None  
 The motion carried.
- 14-15 210 Moved by Allen, seconded by Phillips, to approve Angela Green as a volunteer for the Girls' Softball Program pending verification of coaching certification requirements.  
 Approve Angela Green as a Volunteer for the Girls' Softball Program Pending Verification of Coaching Certification Requirements  
 Yes: Phillips, Allen, Townsend  
 Abstain: Green  
 Absent: Swain  
 No: None  
 The motion carried.
- 14-15 211 Moved by Allen, seconded by Green, to approve Use of Building for AAU Youth Basketball beginning March 2015 – August 2015 from 5:00 – 7:00 p.m. with certificate of insurance provided.  
 Approve Use of Building for AAU Youth Basketball beginning March 2015 – August 2015 from 5:00 – 7:00 p.m with Certificate of Insurance Provided  
 Yes: Green, Phillips, Allen, Townsend  
 Absent: Swain  
 No: None  
 The motion carried.
- 14-15 212 Moved by Allen, seconded by Phillips, to approve Use of Soccer Fields during the months of June and July for a Sackets Harbor U19 Girls and U12 Boys Summer Team with certificate of insurance provided.  
 Approve Use of Soccer Fields during the Months of June and July for a Sackets Harbor U19 Girls and U12 Boys Summer Team with Certificate of Insurance Provided  
 Yes: Green, Phillips, Allen, Townsend  
 Absent: Swain  
 No: None  
 The motion carried.
- 14-15 213 Moved by Phillips, seconded by Green, to approve Madison-Oneida Services for the 2015-16 School Year.  
 Approve Madison-Oneida Services for the 2015-16 School Year  
 Yes: Green, Phillips, Allen, Townsend  
 Absent: Swain  
 No: None  
 The motion carried.
- 14-15 214 Moved by Allen, seconded by Green, to approve St. Lawrence-Lewis BOCES Services for the 2015-16 School Year.  
 Approve St. Lawrence-Lewis BOCES Services for the 2015-16 School Year  
 Yes: Green, Phillips, Allen, Townsend  
 Absent: Swain  
 No: None  
 The motion carried.

14-15 215 Moved by Phillips, seconded by Allen, to approve BC&A to conduct the School Districts 2015 Building Condition Survey and/all subsequent services, investigations, and reports under New York State Education regulations per results of the RFP conducted through the Jefferson-Lewis BOCES Health and Safety Office.

Approve BC & A to conduct the School Districts 2015 Building Condition Survey and/all Subsequent Services, Investigations, and Reports under New York State Education Regulations Per Results of the RFP conducted through the Jefferson-Lewis BOCES Health and Safety Office

Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

Mr. Hall indicated this will be a good document for a base in a building project for SED approval.

Julie Gayne recommended the building condition survey services be completed before June 30, 2015 even though the District could wait until November 2015.

14-15 216 Moved by Green, seconded by Allen, to approve resolution to purchase a plow truck under New York State contract to replace 1995 Chevrolet Pickup/Plow truck not to exceed \$28,000.

Approve Resolution to Purchase a Plow Truck under New York State Contract to Replace 1995 Chevrolet Pickup/Plow Truck not to Exceed \$28,000

Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

Julie Gayne indicated the District has seen a break on fuel prices this year which would allow for this purchase.

14-15 217 Moved by Green, seconded by Allen, to approve Health and Welfare Services with Watertown City School District at a cost of \$6,027.00.

Approve Health and Welfare Services with Watertown City School District at a Cost of \$6,027.00

Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

### **Superintendent's Report**

Mr. Hall reviewed with the Board of Education the nominating procedures to run for the Jefferson-Lewis BOCES Board. Our District does not qualify since Mr. James Lawrence is a resident of our District and currently on the Jefferson-Lewis BOCES Board of Education.

Mr. Hall took the opportunity to read a persuasive letter written by Sarah Grey. Sarah inquired why the District does not offer French as a language class since the District is close to the Canadian border. This was a writing assignment in Mrs. Nohle's class. Mr. Hall indicated he would be responding to Sarah on her inquiry.

Mr. Hall read a card from Leila Lantier Maitland thanking the District for assisting in locating her lost wallet. Ms. Maitland gave a \$35.00 donation to the District in memory of her daughter-in-law, Nicole Rielly Maitland which was donated to the Art Club.

Mr. Hall reported the District will be submitting an Interactive Learning Center Room Grant application for the District in the amount of \$45,000. Mr. Hall felt this grant would be appropriate for the Math Department. Mr. Hall, Ms. Gaffney, Mrs. Butler and Ms. Blank have been working on the grant and will submit the paperwork by the end of the week.

Mr. Hall reported the District received a Municipal Agreement from the Village for a School Tax Collector for the 2015-16 School Year.

Mr. Hall reported a thank you note and plaque from the New York State School Boards for continued membership.

Mr. Hall reported the Transportation Department has had 100 percent passing rate for five of the five inspections.

Mr. Hall took the opportunity to give kudos to Lonnie Brisland.

Mr. Hall reported the New York State Department of Health inspected the cafeteria. The District had two minor infractions and one red violation. The red violation is the result of no sneeze guard.

Mr. Hall reported the District did not qualify for most of the Food Service Grant that was applied for. Monies for upgrading the NutraKids program is still under consideration.

Mr. Hall reported the District qualified for the grant from the Department of Labor for the replacement of the fuel tank. The District is scheduled to receive payment in the amount \$8,585.54 when funds are available for reimbursement.

Mr. Hall reported he attended Assemblywoman Russell's Community Educational Panel. The next Panel discussion is scheduled for February 15, 2015.

Mr. Hall reported that he, Julie Gayne, Ms. Gaffney, and Dan Aubin had a MORIC Committee Meeting to review costs for 2015-2016 services on February 6, 2015.

Mr. Hall reported he attended a Building Security Seminar on February 25, 2015.

Mr. Hall reported he received Calibration Training for Principal Evaluation on February 26 during Superintendent's Meeting.

Mr. Hall reported committee members are looking to revamp the Fort Drum RISE Grant.

Mr. Hall reported the Odyssey of the Mind Team will be competing on March 7<sup>th</sup> at Case Middle School in Watertown.

Mr. Hall reported he will be attending Regional Training for Safe Schools on March 12, 2015.

Mr. Hall reported that he met with Tim Scee, Town of Hounsfield Supervisor, on the proposed Wind Farm on Galloo Island by William Moore. This wind farm would consist of 32 towers with mega watts of 3.3 with an underwater line. There is currently no proposal project cost. If a PILOT is requested, it would need to be a standard PILOT.

Mr. Hall inquired if the Board of Education would like him to attend meetings on the proposed wind farm on Galloo Island.

The Board of Education consented to have Mr. Hall attend the proposed wind farm meetings to represent the School District.

### **Principal's Report**

Ms. Gaffney reported on the production of Powder Monkey. The dates for the production are March 13 and 14 at 7:00 p.m. and the 15<sup>th</sup> at 3:00 p.m.

Ms. Gaffney reported there were nine students that participated in the Middle School Spelling Bee. Anna Derouin was first place winner and Liam Hockey was the runner up. Anna will represent Sackets Harbor at the Jefferson County spelling Bee in July.

Ms. Gaffney reported the Spanish National Honor Society will be inducting 12 students on March 18, 2015

Ms. Gaffney reported the District will have a Sources of Strength Week March 18 – 20. The Sources of Strength Team planned the week of awareness for the entire student body.

Ms. Gaffney reported the Varsity Boys' Basketball Team are competing against Madison Central School tonight. Sackets Harbor Central School is ranked 4<sup>th</sup> with Madison ranked 5<sup>th</sup>. The team will play the winner of #9 Hamilton and #1 McGraw on Saturday night at 8:15 p.m. at OCC.

Ms. Gaffney reported the District is in the process of analyzing the standards taught at each grade level for the purpose of identifying gaps. The upcoming Superintendent's Day will be spent identifying curricular areas in need of focused attention.

Ms. Gaffney reported that she and Miss Barkley went on their annual visit to see students in classrooms at Indian River and Water town High School. They also visited two incoming kindergarteners who receive services at JRC.

Ms. Gaffney reported the District now has a Facebook and Twitter account.

Ms. Gaffney reported the Acceptable Use Policy has been implemented.

Ms. Gaffney reported the Master Scheduling process for the 2015-16 school year has begun. This year, she and Mr. Tastor are piloting a new process whereby they are obtaining direct and consistent faculty input in the process. Both Ms. Gaffney and Mr. Tastor feel this model has the potential to lead to scheduling changes that will ultimately benefit student achievement.

Ms. Gaffney reported on the conference she attended in Nashville. The conference was reinvigorating and a wonderful experience.

Ms. Gaffney reported the baseball backstop netting has been ordered.

Ms. Gaffney reported "Call out Cuomo" will take place Saturday, March 28<sup>th</sup> at Indian River High School.

Ms. Gaffney reported she would be attending a DASA & Advocacy Meeting on Thursday, February 26, 2015.

### **New Business**

There was no New Business.

### **Old Business**

Julie Gayne reviewed with the Board of Education the current budget. Julie Gayne indicated this year's budget seems to be going well with fuel and natural gas rates coming in under budget and currently there is surplus monies in the Jefferson-Lewis BOCES Occupational Education code. Julie Gayne is optimistic the District will end this year in much better position than last year. The Board of Education could opt to fund the Capital Reserve or purchase items the District may need to address in the upcoming school year.

Mr. Phillips indicated the District's Fund Balance has shrunk from what the District has had to use in the past few years.

Julie Gayne indicated there are many unknowns for the 2015-16 school year.

Julie Gayne took the opportunity to review the 2015-16 Tax Cap and the summary page of the Tax Cap Calculation with the Board of Education. Currently, there is no release of State Aid monies at this time and no guarantees. GEA is creating a revenue issue for the District. PILOTS definitely have an effect when they come on and go off. Every school district is struggling with calculations but a decision to stay under the 2 percent tax cap needs to be done by the submission deadline of March 1, 2015. Julie Gayne also indicated there needs to be a political push to restore GEA since our District does better in GEA monies than in Foundation Aid. Once again, Julie indicated there is no good revenue picture for 2015-16 at this time, based on the lack of school district aid runs from the Governor's Office.

Julie Gayne reported she will leave the Tax levy projection as calculated but the District has until April to make changes, pending more accurate data.

14-15 218 Moved by Phillips, seconded by Green, to approve Tax Cap Calculation as presented for the 2015-16 School Year.  
Approve  
Tax Cap  
Calculation  
as Presented  
for the  
2015-16  
School Year  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

14-15 219 Moved by Allen, seconded by Green, to go into Executive Session to discuss Superintendent's Evaluation and Contract.  
Executive  
Session to go  
into  
Executive  
Session to  
Discuss  
Superintendent's  
Evaluation and  
Contract  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

The meeting recessed to Executive Session at 6:36 p.m.

Ms. Gaffney, Julie Gayne, and Sheri Rose left the meeting at 6:37 p.m.

14-15 220 Moved by Allen, seconded by Green to come out of Executive Session.  
Executive  
Session  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

The meeting came out of Executive Session at 6:57 p.m.

14-15 221 Moved by Allen, seconded by Green, to accept Superintendent's Evaluation.  
Accept  
Superintendent's  
Evaluation  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

14-15 222 Moved by Green, seconded by Phillips, to approve Superintendent's Contract.  
Approve  
Superintendent's  
Contract  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

14-15 223 Moved by Allen, seconded by Green, to adjourn.  
Adjourn  
Yes: Green, Phillips, Allen, Townsend  
Absent: Swain  
No: None  
The motion carried.

The meeting adjourned at 6:58 p.m.

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Sheri Rose, District Clerk

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Gregg Townsend, Board President